



POLICY AND PROCEDURES COMMITMENT FORM

CROWTHORNE TENNIS CLUB is committed to ensuring that members, non-members, employees, volunteers and all visitors are treated fairly and with respect and that no person is denied access to the facility because of a discriminatory reason.

We are committed to providing a safe, friendly and rewarding tennis playing environment for all ages and abilities.

The management committee of CROWTHORNE TENNIS CLUB adopt the following policies and guidelines and endeavour to ensure that codes of practice are upheld:

- Volunteer recruitment and retention policy
- Child protection policy and guidelines
- LTA Code of conduct for those working with children
- Images of young people policy
- Equality and diversity policy and guidelines
- Safety guidelines (dealing with an accident/incident)
- Maintenance policy
- Complaints policy and guidelines
- Feedback policy and guidelines

Details of all policies can be found on the website and on the notice board. For further clarification, please contact a member of the management committee.

Each member of the Management Committee must satisfy HMRC's fit and proper person test to be involved in the general control, management and administration of the Club and, in signing overleaf, declares that he/she is a fit and proper person to take on their role. See below **.

See overleaf for members of the current management committee and their signed commitments.

** In order to qualify as a CASC (Community Amateur Sports Club), all members of the Management Committee are required to satisfy HMRC's "fit and proper person" test. The test is designed to make it harder for charity/CASC tax reliefs to be abused and to ensure CASCs are not managed by individuals who present a risk to their tax position. HMRC is particularly concerned about individuals with histories of tax fraud or identity theft or individuals who have been disqualified from office either as a charity trustee or a company director.



Crowthorne Tennis Club



Providing friendly and competitive tennis for the residents of Wokingham, Crowthorne and surrounding areas

<input type="radio"/> Name	<input type="radio"/> ROLE	Signed	Date
<input type="radio"/> Richard McCully	<input type="radio"/> CHAIRMAN		
<input type="radio"/> Mike Smith	<input type="radio"/> SECRETARY		
<input type="radio"/> Karen Smith	<input type="radio"/> TREASURER		
<input type="radio"/> Caroline Atkinson	<input type="radio"/> JUNIOR MANAGER <input type="radio"/> WELFARE OFFICER		
<input type="radio"/> Lorraine Fowler	<input type="radio"/> LADIES' CAPTAIN		
<input type="radio"/> Matt Paxton	<input type="radio"/> MEN'S CAPTAIN		
<input type="radio"/> Dominic Evan-Hart	<input type="radio"/> HEAD COACH		
<input type="radio"/> David Smith	<input type="radio"/> GROUNDS MANAGER		
<input type="radio"/> Russell Finch	<input type="radio"/> COMPETITIONS SECRETARY		
<input type="radio"/> Jim Hawes	<input type="radio"/> COMMITTEE MEMBER		
<input type="radio"/> Jenny Sheppard	<input type="radio"/> COMMITTEE MEMBER		